

2018/19 Western Pennsylvania School for Blind Children Home-School Communication Guidelines for Families



Communication is paramount for our School and your child's success, therefore WPSBC will use two platforms to communicate with parents/guardians of all enrolled students.

• **Emergency Notifications**

WPSBC will be using the emergency notification system, "One Call Now," to send immediate alerts to parents/guardians through text or email at a moment's notice. "One Call Now" will only be used to send time sensitive alerts.

• **Daily Home-School Communication**

The School's priority is to ensure the most efficient delivery of all communication with families in their preferred manner. Classroom teachers will create daily communication that will be securely sent to the parents/guardians in their preferred manner (email or text). This daily communication will be sent through "Remind"* a secure messaging system. Families who require a printed copy will be accommodated accordingly.

In addition to Classroom Teachers, parents/guardians will also be able to contact and receive messages from the following members of their child's Education Team:

- Behavior Specialists
- Case Managers
- Nurses
- Occupational Therapists
- Orientation and Mobility Instructor
- Physical Therapist
- School Psychologist
- Speech Language Pathologist

**Please note: Parents/Guardians need not take any action. Messages will be delivered as long as the school has your current and valid text/email address. If however, you are interested in further customizing delivery of messages, you can choose to download the "Remind" app or log on to www.remind.com*

Parents/guardians that have time sensitive information, or in cases of emergencies, should contact their Case Manager directly. The School strives to return all messages in a timely fashion; however please understand staff's first priority during the day is to attend to the students which may at times result in a delay in response.

• **Updating Contact Information**

It is vital the School has your current contact information throughout the year. Contact Jess Carnprobst at (412) 621-0100 (ext. 241) or carnprobstj@wpsbc.org directly with questions or to update your information.